



Dear Applicant:

Thank you for allowing Speedway Children's Charities the chance to find out more about your organization. As you may know, we are a foundation dedicated to improving the quality of life for all children regardless of their medical condition, economic situation, or educational outlook. We are always excited to learn about people like you who share our commitment. It is with great pleasure I include a copy of the **2007 Bristol Speedway Children's Charities Grant Application**.

It is our desire to meet the medical, educational, and social needs of all children. You are eligible to apply for funding from Speedway Children's Charities if you are an existing 501(c)(3) non-profit charity whose primary focus is children. We will consider one grant request per Federal Tax ID number each year.

At this time we are unable to fund start-up organizations with less than 1 year of operation, and those people seeking funding for capital improvements such as building and or remodeling projects. Any groups seeking support for programs related to strengthening the family unit should seek other sources of funding as we must insist that all funding from Speedway Children's Charities be directly impacting the child.

The application must be postmarked by the deadline of **August 1, 2007**. Absolutely no exceptions will be made and applications will not be accepted via fax, or email. You may reproduce this document as long as all questions are answered in the order originally presented. Please supply all requested information and attach only the documentation requested. Information not requested will not be considered (i.e. video and audio tapes, yearbooks, catalogues etc.). We request a cover letter in the form of an executive summary accompany each application.

Determinations will be made by the Board of Trustees in late-October and you will be notified in writing whether or not your charity will receive funding by early November. Grants are distributed at the Speedway In Lights Ceremony in November, 2007.

If you have any questions regarding the content of the proposal please contact **Claudia Byrd**, at **(423) 989-6974** or email **claudia@bristolmotorspeedway.com**. Thank you for your interest in Speedway Children's Charities, we look forward to joining you in the mission to help children.

Best Wishes,

Claudia Byrd  
Director of Bristol Chapter



## ***Grant Application***

A complete grant application to Speedway Children's Charities **MUST** include **2 copies** of **EVERY** document to be considered for review. The application should be placed in a tabbed manila folder with the organization's name placed on the tab. Binders or other folders will not be accepted. Please use standard typeface no smaller than 10 points. You may reproduce this application but you must answer the questions in the order they were originally presented. Please try to stay true to the amount of space that was originally provided. Do not include unsolicited information.

### ***APPLICATION CHECKLIST***

#### **\_\_\_ Executive Summaries as a cover letter (please organize in this format)**

- Date
- Name of organization
- Contact person and title
- Purpose of funding request
- Period this funding will cover
- Number of individuals, geographic area, and target population benefiting from this proposal
- Total current organizational budget and fiscal year
- Total project budget
- Dollar amount requested
- Total given from Speedway Children's Charities for the past three years: list purpose, amount, and year
- Signature of executive director and board chair

#### **\_\_\_ SCC grant applications**

#### **\_\_\_ IRS 501(c)(3) verification**

#### **\_\_\_ Organization's Financials**

#### **\_\_\_ Organization's Board of Directors**

#### **\_\_\_ Mission Statement & Organizational Chart**

#### **\_\_\_ Insert/Brochure (if applicable)**



## ***Grant Application***

Please type the application in standard size type.

### **1. Applicant Organization**

The applicant must be an existing non-profit organization with federal tax-exempt status. Organizations must serve children outside of our current chapter areas.

Name of Organization \_\_\_\_\_

Tax ID Number \_\_\_\_\_

Contact Person:

Name \_\_\_\_\_

Title \_\_\_\_\_

Mailing Address \_\_\_\_\_

Telephone: (Day) \_\_\_\_\_ (Fax) \_\_\_\_\_

(Night) \_\_\_\_\_

E-mail \_\_\_\_\_

<b>Grant Amount Requested</b> \$ _____
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### **2. Project Narrative** (*must directly affect the needs of children*)

Provide a brief description of the proposed project in the space provided. Include the goals of the project and the number of children served by this project each year.

**3. Qualifications of Project Proposal**

Provide a brief summary of the qualifications of the individuals who will be responsible for implementing the project.

**4. Program Duration:**

If your project is long term, please explain your plans for funding. (grants, state or federal support, fundraisers, etc...)

**5. Fiscal Information of Applicant Organization**

Total operating income. Attach complete income and expense statements for last year, current year and budget for forthcoming year. (Please indicate with an **X**, each year you have enclosed):

_____	Last Year
_____	Present Year
_____	Next Year Budget (if available)

**6. Description of Applicant Organization**

Include date organized, scope of services, programs, number of people served, number of children receiving services, priorities, and plans. (Please use attachment if needed).

**7. Has your organization received Speedway Children's Charities funding in the past?**

Please check one. Yes \_\_\_\_\_ No \_\_\_\_\_

Last year your organization received funding from SCC: Year \_\_\_\_\_

Amount of last grant: \$ \_\_\_\_\_

Please provide a brief narrative of how Speedway Children's Charities funding affected your project.

**8. Certification**

We certify that the information contained in this application, including all attachments, is true and correct to the best of our knowledge.

\_\_\_\_\_  
Signature, President of Board of Directors/  
Authorizing Official

\_\_\_\_\_  
Signature, Project Coordinator

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Type name, position and address of  
above person.

Type name, position and address of  
above person.

**(The applicant should retain a copy of the application for his/her files.)**

*Applications must be postmarked by the absolute deadline of **August 1, 2007** Any applications postmarked after **August 1, 2007**, will not be reviewed.*

**Please submit, not later than August 1, 2007 to the address below:**

**Speedway Children's Charities**

**Post Office Box 3966**

**Bristol, TN 37625**

**For questions please call Claudia Byrd, 423-989-6974, or e-mail**

**claudia@bristolmotorspeedway.com**

## **SPEEDWAY CHILDREN'S CHARITIES ADDENDUM TO GRANT APPLICATION**

The Speedway Children's Charities is a 501(c)(3) non-profit charity with the purpose of raising funds to be distributed to qualified children's organizations. Only non-profit children's charities, which are tax, exempt for federal (and state, if applicable) income tax purposes are eligible. Applicants must serve children outside of the chapter areas already established by Speedway Children's Charities.

Projects for which grant monies are being requested must directly affect the needs of children. Grants will not be made for capital funding projects (construction of buildings or remodeling projects) or for purchase of vehicles.

Grants will not be made to organizations, which discriminate on the basis of race, color, sex, creed, or national origin.

Our funds are limited; therefore, applicants should understand that rejection of a proposal in no way suggests rejection of the organization. The number of requests received dictates that some proposals worthy of attention and funding must be declined.

All grant applications must be completed and returned to Speedway Children's Charities by *no later than **August 1st*** of each year. Grant applications must be completed in their entirety, with requested documentation, to be accepted.

**Charities who are awarded grants should not consider these funds as part of their annual budget. If your organization has received Speedway Children's Charities funding in the past, please thoroughly complete Section 7 of the grant application.**

At the discretion of the Grant Administrator, members of the Board of Directors may arrange a meeting with officers of specific charities to conduct further investigation after a grant application has been completed and received back in the office of Speedway Children's Charities.

### ***Project/Project Budget—Current Request***

\* If you already prepare project budgets that contain this information, you may submit them in their original form or you may redo this form as long as all elements are included. You may attach a brief narrative explaining the budget if necessary.

#### **PROGRAM/PROJECT INCOME**

**Fiscal Year:** \_\_\_\_\_

<u>Source</u>	<u>Amount Committed</u>	<u>Amount Pending*</u>	<u>Anticipated Decision Date</u>
<b>Support</b>			
Government grants	\$	\$	
Foundations	\$	\$	
Corporations	\$	\$	
United Way or federated campaigns	\$	\$	
Individual contributions	\$	\$	
Fundraising events and products	\$	\$	
Membership income	\$	\$	
In-kind support	\$	\$	
Investment income	\$	\$	
Speedway Children's Charities	\$	\$	
<b>Revenue</b>			
Government contracts	\$	\$	
Earned income	\$	\$	
Other (specify)	\$	\$	
	\$	\$	
<b>Total Income</b>	<b>\$</b>	<b>\$</b>	

\*Note: Pending sources of support include those requests currently under consideration. Please indicate anticipated decision date.

#### **PROGRAM/PROJECT EXPENSES**

<u>Item</u>	<u>Amount</u>	<u>%FT/PT</u>
Salaries and wages (break down by individual position and indicate full- or part-time.)	\$	
	\$	
	\$	
	\$	
<b>SUBTOTAL</b>	<b>\$</b>	
Insurance, benefits and other related taxes	\$	
Consultants and professional fees	\$	
Travel	\$	
Equipment	\$	
Supplies	\$	
Printing and copying	\$	
Telephone and fax	\$	
Postage and delivery	\$	
Rent and utilities	\$	
In-kind expenses	\$	
Depreciation	\$	
Other (specify)	\$	
<b>Total Expense</b>	<b>\$</b>	
<b>Difference (Income less Expense)</b>	<b>\$</b>	



**Volunteer Opportunities with Speedway Children's Charities**  
Please return this form at your earliest convenience by Fax

**Organization Name:** \_\_\_\_\_

**Volunteer Contact Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Phone Number** \_\_\_\_\_

**President or Director:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

Listed below are some dates that Speedway Children's Charities needs volunteer help. Please take a look at the schedule below and check beside any events your organization might be able to provide volunteers. We will be contacting different organizations throughout the year to help with these events.

✓	Date	Event
	3/23/2007	Spring Race Activities
	3/24/2007	Spring Race Activities
	3/25/2007	Spring Race Activities
	5/17/2007	NHRA Celebrity Golf Benefit
	5/18/2007	NHRA Activities
	8/20/2007	Baker's Construction Services 9th Annual SCC Golf Tournament
	8/22/2007	Fall Race Activities
	8/23/2007	Eastman Motorsports Memorabilia Auction
	8/24/2007	Fall Race Activities
	8/25/2007	Fall Race Activities
	10/13/2007	Octoberfest & Shark Race

If you're interested in changing light bulbs for Speedway In Lights, we will be contacting volunteers year round to help. Please write the months you're organization is available on the line below. If there are specific dates and times please include those as well.

Month or months your organization can help change light bulbs \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Events may be added throughout the year for which we'll need volunteers. We will send out emails asking for your help if this occurs.

Please fax form to: Barbara Kaiser at (423) 989-6964 or mail to 151 Speedway Blvd. Bristol, TN 37620