



Dear Applicant:

Thank you for your interest in Speedway Children's Charities regarding funding for your project. As you may know, we are a foundation dedicated to helping children. We produce and coordinate various events throughout the year to raise funds to distribute to worthy children's organizations; therefore, it is our pleasure to offer you the **2008 Bristol Speedway Children's Charities Grant Application**.

It is our desire to meet the medical, educational, and social needs of all children. You are eligible to apply for funding from Speedway Children's Charities if you are an existing 501(c)(3) non-profit charity whose primary focus is children. We serve the counties of Carter, Greene, Hamblen, Hancock, Hawkins, Johnson, Sullivan, Unicoi and Washington in Tennessee and Buchanan, Dickenson, Lee, Russell, Scott, Smyth, Tazwell, Washington and Wise in Virginia.

As you will see in the Grant Application your project must directly affect the needs of children. **Grants will not be made for capital funding projects (construction of buildings or remodeling projects) or for the purchase of vehicles.**

Speedway Children's Charities will consider one grant request per federal Tax ID number each year. If your non-profit has more than one organization functioning under the same Tax ID number, we ask that you select one organization to apply for funding.

The application must be postmarked by the deadline of **August 1, 2008**. Absolutely no exceptions will be made and applications will not be accepted via fax, or email. You may reproduce this document as long as all questions are answered in the order originally presented. Please supply all requested information and attachments. We request a cover letter in the form of an executive summary accompany each application.

The Speedway Children's Charities Board of Trustees meets in late-October to make final decisions on awarding grants. You will be notified in writing whether or not your charity will receive funding by early November. Grants are distributed at the **Night of Smiles** November, 2008 prior to the opening of *Speedway In Lights*.

If you have any questions regarding the content of the proposal please contact **Claudia Byrd**, at **(423) 989-6974** or email **claudia@bristolmotorspeedway.com**. Thank you for your interest in Speedway Children's Charities, we wish you only the best in all your endeavors on behalf of children.

Best Wishes,

Claudia Byrd
Director of Bristol Chapter



Grant Application

A complete grant application to Speedway Children's Charities **MUST** include **2 copies** of **EVERY** document to be considered for review. The application should be placed in a tabbed manila folder with the organization's name placed on the tab. Please use standard typeface no smaller than 10 points. You may reproduce this application but you must answer the questions in the order they were originally presented. Please try to stay true to the amount of space that was originally provided. Do not include unsolicited information.

APPLICATION CHECKLIST

___ Executive Summaries as a cover letter (please organize in this format)

- Date
- Name of organization
- Contact person and title
- Purpose of funding request
- Period this funding will cover
- Number of individuals, geographic area, and target population benefiting from this proposal
- Total project budget
- Dollar amount requested
- Total given from Speedway Children's Charities for the past three years: list purpose, amount, and year
- Signature of executive director and board chair

___ 2 Copies of the SCC grant applications

___ 2 Copies of your IRS 501(c)(3) verification

___ 2 Copies of your Organization's Financials

___ 2 Copies of your Organization's Board of Directors

___ 2 Copies of your Mission Statement & Organizational Chart

___ 2 Copies of each Insert/Brochure (if applicable)



2008 Grant Application

Please type the application in standard size type.

1. **Applicant Organization**

The applicant must be an existing non-profit organization with federal tax-exempt status. Organizations must serve children in the counties of Carter, Greene, Hamblen, Hancock, Hawkins, Johnson, Sullivan, Washington and Unicoi in Tennessee and Buchanan, Dickenson, Lee, Russell, Scott, Smyth, Tazwell, Washington and Wise in Virginia.

Name of Organization _____

Tax ID Number _____

Contact Person:

Name _____

Title _____

Mailing Address _____

Telephone: (Day) _____ (Fax) _____

(Night) _____

E-mail _____

Grant Amount Requested \$ _____
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2. **Project Narrative** (*must directly affect the needs of children*)

Provide a brief description of the proposed project in the space provided. Include the goals of the project and the number of children served by this project each year.

3. Qualifications of Project Proposal

Provide a brief summary of the qualifications of the individuals who will be responsible for implementing the project.

4. Program Duration:

If your project is long term, please explain your plans for funding. (grants, state or federal support, fundraisers, etc...)

5. Fiscal Information of Applicant Organization

Total operating income. Attach complete income and expense statements for last year, current year and budget for forthcoming year. (Please indicate with an **X**, each year you have enclosed):

_____	Last Year
_____	Present Year
_____	Next Year Budget (if available)

6. Description of Applicant Organization

Include date organized, scope of services, programs, number of people served, number of children receiving services, priorities, and plans. (Please use attachment if needed).

7. Has your organization received Speedway Children's Charities funding in the past?

Please check one. Yes _____ No _____

Last year your organization received funding from SCC: Year _____

Amount of last grant: \$ _____

Please provide a brief narrative of how Speedway Children's Charities funding affected your project.

8. Certification

We certify that the information contained in this application, including all attachments, is true and correct to the best of our knowledge.

Signature, President of Board of Directors/
Authorizing Official

Signature, Project Coordinator

Type name, position and address of
above person.

Type name, position and address of
above person.

(The applicant should retain a copy of the application for his/her files.)

*Applications must be postmarked by the absolute deadline of **August 1, 2008** Any applications postmarked after **August 1, 2008**, will not be reviewed.*

Please submit, not later than August 1, 2008 to the address below:

Speedway Children's Charities

Post Office Box 3966

Bristol, TN 37625

For questions please call Claudia Byrd, 423-989-6974, or e-mail

claudia@bristolmotorspeedway.com

SPEEDWAY CHILDREN'S CHARITIES ADDENDUM TO GRANT APPLICATION

Speedway Children's Charities is a 501(c)(3) non-profit charity with the purpose of raising funds to be distributed to qualified children's organizations. Only non-profit children's charities, which are tax, exempt for federal (and state, if applicable) income tax purposes are eligible. Applicants must serve children in Carter, Greene, Hamblen, Hancock, Hawkins, Johnson, Sullivan, Washington and Unicoi in Tennessee; and Buchanan, Dickenson, Lee, Russell, Scott, Smyth, Tazewell, Washington, and Wise in Virginia.

Projects for which grant monies are being requested must directly affect the needs of children.

Ineligible categories for funding:

- Organizations that deny service to a potential client or beneficiary on the basis of race, religion, color, sex, sexual orientation, age, national origin
- Individuals
- Sponsorship for conferences, events, golf tournaments
- Construction for buildings or remodeling projects
- Capital funding campaigns

Due to the large volume of requests, Speedway Children's Charities is unable to grant every proposal. Applicants should understand that rejection of a proposal in no way suggests rejection of the organization.

All grant applications must be completed and returned to Speedway Children's Charities by *no later than **August 1st*** of each year. Grant applications must be completed in their entirety, with requested documentation, to be accepted.

Charities who are awarded grants should not consider these funds as part of their annual budget. If your organization has received Speedway Children's Charities funding in the past, please thoroughly complete Section 7 of the grant application.

At the discretion of the Chapter Director, members of the Board of Trustees may arrange a meeting with officers of specific charities to conduct further investigation after a grant application has been completed and received back in the office of Speedway Children's Charities.

Project/Project Budget—Current Request

* If you already prepare project budgets that contain this information, you may submit them in their original form or you may redo this form as long as all elements are included. You may attach a brief narrative explaining the budget if necessary.

PROGRAM/PROJECT INCOME

Fiscal Year: _____

<u>Source</u>	<u>Amount Committed</u>	<u>Amount Pending*</u>	<u>Anticipated Decision Date</u>
Support			
Government grants	\$	\$	
Foundations	\$	\$	
Corporations	\$	\$	
United Way or federated campaigns	\$	\$	
Individual contributions	\$	\$	
Fundraising events and products	\$	\$	
Membership income	\$	\$	
In-kind support	\$	\$	
Investment income	\$	\$	
Speedway Children's Charities	\$	\$	
Revenue			
Government contracts	\$	\$	
Earned income	\$	\$	
Other (specify)	\$	\$	
	\$	\$	
Total Income	\$	\$	

*Note: Pending sources of support include those requests currently under consideration. Please indicate anticipated decision date.

PROGRAM/PROJECT EXPENSES

<u>Item</u>	<u>Amount</u>	<u>%FT/PT</u>
Salaries and wages (break down by individual position and indicate full- or part-time.)	\$	
	\$	
	\$	
	\$	
SUBTOTAL	\$	
Insurance, benefits and other related taxes	\$	
Consultants and professional fees	\$	
Travel	\$	
Equipment	\$	
Supplies	\$	
Printing and copying	\$	
Telephone and fax	\$	
Postage and delivery	\$	
Rent and utilities	\$	
In-kind expenses	\$	
Depreciation	\$	
Other (specify)	\$	
Total Expense	\$	
Difference (Income less Expense)	\$	



Volunteer Opportunities with Speedway Children's Charities
Please return this form at your earliest convenience by Fax

Organization Name: _____
Volunteer Contact Name: _____
Address: _____

Email Address: _____
Phone Number _____
President or Director: _____
Email Address: _____
Phone Number: _____

Speedway Children's Charities conducts many fundraisers throughout the year and we are constantly looking for representatives from the agencies that we support to volunteer. If you're interested in spreading the word about your agency and helping SCC with fundraisers please contact Barbara Kaiser.

If you're interested in changing light bulbs for Speedway In Lights, we will be contacting volunteers year round to help. Please write the months you're organization is available on the line below. If there are specific dates and times please include those as well.

Month or months your organization can help change light bulbs _____

Events may be added throughout the year for which we'll need volunteers. We will send out emails asking for your help if this occurs.

Please fax form to: Barbara Kaiser at (423) 989-6964 or mail to 151 Speedway Blvd. Bristol, TN 37620